REQUEST FOR NASA EXCHANGE FUNDS, GOODS, OR SERVICES

The NASA Exchange meets monthly (the second Thursday of each month) to consider requests for funds. All requests must be received in CD10X, by the 10th of the month in order to be placed on the meeting agenda for approval.

Amount of Request:	Other Donation or Service:
Date of Activity:	Requesting Org./Function:

Description of Function and Attendees:

MSFC EXCHANGE MISSION

To contribute to the welfare, efficiency and morale of our NASA MSFC employee.

JUSTIFICATION

I certify that this request, if approved, contributes to the efficiency, welfare, and morale of NASA personnel because: