CHECKLIST FOR
HONORARY AWARDS, FELLOWSHIPS
AND OTHER PERSONNEL DEVELOPMENT OPPORTUNITIES

TITLE:

NAME OF CANDIDATE:	GRADE:	ORGANIZATION:

☐ Yes
☐ No

1. Does the candidate meet the eligibility requirements as specified in the Honorary Awards and Fellowship Guidelines Handbook?
If answer is "No", indicate reasons in Comments for Committee's Consideration below.

☐ Yes
☐ No

2. Have proper approval signatures been obtained?

☐ Yes
☐ No

3. Is documentation adequate and in order?

COMMENTS FOR COMMITTEE'S CONSIDERATION:

COMMITTEE ACTION:

☐ Recommended Approval ☐ Recommended Disapproval

REMARKS: