

TO:

FROM:

SUBJECT:

You have been rated highly qualified for the position for which you applied. In preparation for your interview, please complete the enclosed form, and FAX it to (256) 544-7476, or return it to:

Human Resources Department
Executive Resources Office
Mail Code CD10, Room 312C, Building 4200
Marshall Space Flight Center, AL 35812

This form must be returned a minimum of five (5) days before your scheduled interview. If you have questions, please call (256) 544-5721.

Executive Resources Program Manager

Date