

SUPERVISORY TRAINING PLAN

Name of Employee:	Grade:	NASA Class Code Group (Check One): <input type="checkbox"/> 100 <input type="checkbox"/> 200 <input type="checkbox"/> 300 <input type="checkbox"/> 500 <input type="checkbox"/> 600 <input type="checkbox"/> 700 <input type="checkbox"/> 900
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Organizational Location and Code:	Social Security Number:
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1-A Supervisory Training Requirements (80 Hours Total)							
Module Number	Title	Course Number	Need (X)	Date Completed	Hours	For CM21 Use	
						N	T
*1	SUPERVISORY ORIENTATION				16		
2	GENERAL MANAGEMENT						
a.	Introduction to Supervision				40		
b.	Creative Problem Solving				24		
c.	Ethics and Standards of Conduct				8		
Total Hours					88		

***This is a Retitling of the MSFC Supervisory Training in Personnel Procedures Course Previously Conducted as Course No. 06397 and No. 20016. Either Course Will Substitute.**

CREDITABLE PAST BASIC SUPERVISORY TRAINING
 (Identify Below Any Training Substitutable 1-B For Courses in Part 1-A Above)

Course Title/Course No.	Training Source	Substitute for Module Number	Date Completed	Classroom Hours

Supervisor Completing Plan Should Sign and Date Below

Signature of Supervisor:	Date:
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