

MARSHALL SPACE FLIGHT CENTER

INTERVIEW RECORD

CANDIDATE NAME:

CHARACTERISTICS	OUTSTANDING	ABOVE AVERAGE	SATISFACTORY/ ACCEPTABLE	LIMITED POTENTIAL	NOT ACCEPTABLE
A. <u>APPEARANCE</u> - i.e., COMPOSURE GROOMING, POSTURE, MANNERS NEATNESS, DRESS					
B. <u>PREPARATION FOR INTERVIEW:</u> KNOWLEDGE OF COMPANY KNOWLEDGE OF POSITIONS ASKED PERTINENT QUESTIONS					
C. <u>VERBAL COMMUNICATIONS:</u> DELIVERY & ANIMATION, PRESENTATION OF IDEAS, GRAMMAR & VOCABULARY					
D. <u>DIRECTION:</u> WELL DEFINED GOALS CONFIDENCE IN ABILITIES REALISTIC & PRACTICAL					
E. <u>MATURITY:</u> RESPONSIBLE, SELF-RELIANT DECISIVE, CAMPUS - LEADER JUDGMENT					
F. <u>SINCERITY:</u> GENUINE, WHOLESOME ATTITUDE; HONEST & SINCERE					
G. <u>PERSONALITY:</u> ENTHUSIASTIC, MOTIVATED EXTROVERT					
H. <u>QUALIFICATIONS:</u> ACADEMIC PREPARATION WORK EXPERIENCE POSITION MATCH					
I. <u>OVERALL EVALUATION:</u> LONG RANGE POTENTIAL DRIVE & AMBITION ABILITY & QUALIFICATION					

ADDITIONAL COMMENTS:

HIRING RECOMMENDATION	ACTION ON APPLICATION	SUGGESTED PLACEMENT/REFERRAL
<input type="checkbox"/> MAKE OFFER <input type="checkbox"/> REJECT	<input type="checkbox"/> GIVEN <input type="checkbox"/> REQUEST <input type="checkbox"/> ATTACHED	1. _____ 2. _____ 3. _____