National Aeronautics and
Space Administration
George C. Marshall Space Flight Center
Marshall Space Flight Center, AL 35812

ADDRESS CORRECTION NOTIFICATION

TO:

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REASON FOR CORRECTION

- ☐ CHANGE OF NAME (SEE CORRECTION BELOW)
- ☐ CHANGE OF ADDRESS OR MAIL CODE (SEE CORRECTION BELOW)
- ☐ THE EMPLOYEE HAS RETIRED AND IS NO LONGER EMPLOYED AT THIS CENTER. PLEASE REMOVE THE INDIVIDUAL FROM YOUR MAILING LIST.
- ☐ THE EMPLOYEE HAS RETIRED AND IS NO LONGER EMPLOYED AT THIS CENTER. PLEASE REMOVE THE INDIVIDUAL FROM YOUR MAILING LIST AND ADD THE NEW ADDRESSEE AS INDICATED BELOW.
- ☐ THE ADDRESSEE IS UNKNOWN. PLEASE REMOVE THE INDIVIDUAL FROM YOUR MAILING LIST.

OLD ADDRESS *(OR AFFIX OLD MAILING LABEL)*

NAME:		
COMPANY:		
MAIL CODE:		
CITY:		
STATE/PROVINCE:		
ZIP/POSTAL CODE:		
DAYTIME PHONE:		*(OPTIONAL)*
FAX:		*(OPTIONAL)*
E-MAIL:		*OPTIONAL)*

TAPE OR PASTE OLD MAILING LABEL HERE

NEW ADDRESS

NAME:		
COMPANY:		
MAIL CODE:		
CITY:		
STATE/PROVINCE:		
ZIP/POSTAL CODE:		
DAYTIME PHONE:		*(OPTIONAL)*
FAX:		*(OPTIONAL)*
E-MAIL:		*OPTIONAL)*