EFFECTIVITY SHEET

APPROVAL AUTHORIZATION NUMBER: _____

DATE: _____

PROJECT NAME/ACRONYM: _____

_____

CCB CODE: _____

CCB CHAIRMAN: _____

CCB ALT CHAIRMAN: _____

CCB ALT CHAIRMAN: _____

_____

CCB SECRETARY: _____

ALT CCB SECRETARY: _____

DRS EFFECTIVITY	DRL/EPL	TOP ASSEMBLY PART NUMBERS	DESCRIPTION	NUMBER OF UNITS	APPLICATION	DESIGN ACTIVITY	DATE ADDED

NOTES:

INSTRUCTIONS FOR MSFC FORM 4341 - EFFECTIVITY SHEET

APPROVAL AUTHORIZATION NUMBER:	REPRESENTS CHARTER MEMO NUMBER APPROVING PROJECT TO BE ESTABLISHED CCB NUMBER REPRESENTS CHANGES TO EFFECTIVITY SHEET
DATE:	DATE OF APPROVAL AUTHORIZATION
PROJECT NAME/ACRONYM:	NAME/ACRONYM OF PROJECT
CCB CODE:	LIST CCB CODE: CCB CODE IS REPRESENTED BY 2 ALPHA'S (PROJECT CODE), 1 NUMERIC (LEVEL), A DASH, 2 NUMERIC (UNIQUE IDENTIFICATION FOR MULTIPLE CCB'S AT THE SAME LEVEL) (e.g., MG3-00)
CCB CHAIRMAN:	CHAIRMAN (NAME/ORGANIZATION)
CCB ALT. CHAIRMAN:	ALTERNATE CHAIRMAN (NAME/ORGANIZATION)
CCB SECRETARY:	SECRETARY (NAME/ORGANIZATION)
ALT. CCB SECRETARY:	ALTERNATE SECRETARY (NAME/ORGANIZATION)
DRS EFFECTIVITY:	REPRESENTS EFFECTIVITY ASSIGNED TO PROJECT MISSION OR EXPERIMENT (e.g., MG01), (MAY HAVE MULTIPLE EFFECTIVITIES)
DRL/EPL:	"DRL ONLY" REPRESENTS DOCUMENTATION ONLY. "EPL & DRL" REPRESENTS DRAWINGS/DOCUMENTATION
TOP ASSEMBLY NUMBERS:	TOP ASSEMBLY NUMBER ASSIGNED TO A PARTICULAR ITEM. (MAY HAVE MULTIPLE TOP ASSEMBLIES)
DESCRIPTION:	DESCRIPTION OF ITEM (TOP ASSEMBLY)
NUMBER OF UNITS:	NUMBER OF UNITS TO BE BUILT
APPLICATION:	FLIGHT OR MISSION
DESIGN ACTIVITY:	ORGANIZATION RESPONSIBLE FOR TOP ASSEMBLY
DATE ADDED:	DATE APPROVED OR DATE CHANGED
NOTES:	ADDITIONAL INFORMATION NECESSARY FOR PROCESSING DOCUMENT OR FOR CLARIFICATION
	THE # SYMBOL SHOULD BE PLACED BESIDE CHANGES MADE AND THE FOLLOWING STATEMENT ADDED TO THE NOTES *THE # SYMBOL REPRESENTS CHANGES SINCE PREVIOUS ISSUE OF EFFECTIVITY SHEET DATED (e.g., 02/00/99)* THIS STATEMENT REPRESENTS THE CHANGES MADE SINCE THE DATE OF THE LAST APPROVED EFFECTIVITY SHEET