

# MSFC EMI TEST FACILITY (METF) CUSTOMER AGREEMENT

1. Customer Agreement Number:	1a. Revision:	2. Task Agreement Number ( <i>Optional</i> ):	3. Date:																					
4. NASA Requestor Name:	4a. Org. Code:	4b. Phone Number:	4c. E-Mail Address:																					
5. Equipment Under Test (EUT) Point of Contact Name:	5a. Org. Code:	5b. Phone Number:	5c. E-Mail Address:																					
6. Test Data Recipient:	6.a Org. Code:	6b. Phone Number:	6c. E-Mail Address:																					
7. Project Name:		8. Equipment Under Test (EUT) Article ID ( <i>Name, Part Number, Serial Number, etc.</i> ):																						
9. Check applicable items:			10. Mission Number:																					
<table style="width: 100%; border: none;"> <thead> <tr> <th style="border: none;"></th> <th style="border: none; text-align: center;">Yes</th> <th style="border: none; text-align: center;">No</th> </tr> </thead> <tbody> <tr> <td style="border: none;">Flight Hardware.....</td> <td style="border: none; text-align: center;"><input type="checkbox"/></td> <td style="border: none; text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td style="border: none;">Program-Critical Hardware.....</td> <td style="border: none; text-align: center;"><input type="checkbox"/></td> <td style="border: none; text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td style="border: none;">MSFC Quality Assurance Personnel Required.....</td> <td style="border: none; text-align: center;"><input type="checkbox"/></td> <td style="border: none; text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td style="border: none;">MSFC Customer-Supplied Product Tag Required.....</td> <td style="border: none; text-align: center;"><input type="checkbox"/></td> <td style="border: none; text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td style="border: none;">Electrostatic Discharge (ESD) Sensitive.....</td> <td style="border: none; text-align: center;"><input type="checkbox"/></td> <td style="border: none; text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td style="border: none;">Test Data Proprietary.....</td> <td style="border: none; text-align: center;"><input type="checkbox"/></td> <td style="border: none; text-align: center;"><input type="checkbox"/></td> </tr> </tbody> </table>				Yes	No	Flight Hardware.....	<input type="checkbox"/>	<input type="checkbox"/>	Program-Critical Hardware.....	<input type="checkbox"/>	<input type="checkbox"/>	MSFC Quality Assurance Personnel Required.....	<input type="checkbox"/>	<input type="checkbox"/>	MSFC Customer-Supplied Product Tag Required.....	<input type="checkbox"/>	<input type="checkbox"/>	Electrostatic Discharge (ESD) Sensitive.....	<input type="checkbox"/>	<input type="checkbox"/>	Test Data Proprietary.....	<input type="checkbox"/>	<input type="checkbox"/>	
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11. Test Specification: ( <i>Name, Number, Revision; example: SSP 30237 Rev D</i> ):			12. Estimated Test Date:																					
13. Specific Subtests Required ( <i>e.g., CE01, RE02...</i> ):																								
14. Developmental Test <input type="checkbox"/>		15. Customer-Supplied Product Tag Number:																						
Qualification Test <input type="checkbox"/>																								
Qualification Re-Test <input type="checkbox"/>																								
16. Special remarks ( <i>Specification Tailoring, Special Test Facility Hardware Requirements, etc.</i> ): ( <i>Use continuation sheet if required.</i> )																								
17. METF Resource Requirements Estimate ( <i>Includes Contractor Support, Equipment, Maintenance and Supplies</i> ):		18. Requestor-Provided NASA Resource Information:																						
Civil Service FTE:		NASA Resource Point of Contact:																						
Funding Estimate:		NASA Civil Service Charge Code:																						
		NASA Funding Charge Code:																						
19. NASA Requestor Approval ( <i>Signature Authorizes Resource Commitment</i> ):			19a. Date:																					
20. METF Representative Approval:			20a. Date:																					

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16. Special Remarks (*Continued*):

# MSFC EMI TEST FACILITY (METF) CUSTOMER AGREEMENT INSTRUCTIONS

## METF Provided Information:

1. Tracking number provided by METF.
2. Optional - Example: CWC Number, Space Act. Number, etc.
17. METF resource estimate.
20. Signature of METF representative.

## Customer Provided Information:

3. Date form is filled out and provided to METF.
4. NASA requestor from MSFC Project Office or MSFC Sponsoring Organization.
5. Person responsible for equipment under test.
6. Person to whom test data is delivered. May be same person as listed in block 4 or block 5 or other designated personnel.
7. Project Name - Please spell out acronyms.
8. Identification numbers of equipment under test (part number, serial number, etc.)
9. Self explanatory.
10. Example: STS 101 or UF3.
11. Should include the specification number and revision (example: SSP 30237, MSFC-SPEC-521B, etc.).  
METF will assume latest revision if not specified.
12. Date may initially be an estimate that becomes more specific as test date approaches.
13. Should include the required subtests within the specification (example: Conducted emissions, CE01; radiated emissions, RE02; conducted susceptibility, CS02; radiated susceptibility, RS03; etc.).
14. Developmental testing can encompass a wide range of tests including pre-qualification EMI tests, EMI or magnetic field surveys, and other non-standard electromagnetic test services.
15. CSP Tag Number - Required of all off-site equipment brought on-site to MSFC for testing.
16. Use this area for any special remarks such as specification tailoring, hardware handling requirements, facility monitoring requests, facility hardware requests, etc.
18. NASA requestor to provide NASA resource point of contact and appropriate charge codes.
19. Signature of NASA requestor listed in block 4. The signature authorizes NASA resource commitment.